

Looking After Your Possessions

Before you leave your home:

- 1 We strongly advise you to take out travel insurance including cover for your personal possessions if you do not have it already.
- 2 If your passport/ID is lost or stolen on a trip, you could be stuck at the border and even denied entry into your home country. To avoid this issue, we recommend following some practical steps:

Make at least two copies of your passport ID page – that's the page with your picture, your date of birth etc. This can be an image scan or hard copy.

Give one copy to someone you trust – a friend, family member, or assistant – in case you need to contact them while on your trip.

Keep the other copy with you.

If it's printed, put it in your hand luggage.

If it's an electronic copy, make sure you have access to it when you leave your country (on your mobile device, or in your e-mail, for example).

- 3 Write your name, phone number, house number and postcode on your valuables with an ultraviolet security pen.
- 4 Before you come make a list of your possessions including model and serial number

In Bournemouth:

- 1 Do not leave money or valuables in your classroom. We strongly advise you to leave your ID/passport with your host family or in a safe place in your room.
- 2 If you move to a new host family or hotel, do not leave luggage or belongings outside or in the open boot of a car/taxi.
- 3 Never leave cash, credit cards or other valuables such as mobile phones lying around .
- 4 If you have a laptop, do not use a computer case it. Carry it in a less obvious case. Always back up your work and never keep your backup with your laptop.
- 5 Do not show expensive items such as watches, jewellery, cameras, tablets, mobile phones or large amounts of cash in busy public places.
- 6 If someone tries to steal such items, let them go.

They can be replaced.

Confrontation could be dangerous.